

# AGENDA

## POLICY AND RESOURCES COMMITTEE MEETING

Date: Wednesday, 22 March 2023

Time: 7.00 pm

Venue: Council Chamber, Swale House, East Street, Sittingbourne, ME10 3HT\*

Membership:

Councillors Mike Baldock (Chair), Monique Bonney (Vice-Chair), Lloyd Bowen, Derek Carnell, Mike Dendor, Tim Gibson, Mike Henderson, Alan Horton, Julian Saunders, David Simmons, Bill Tatton, Roger Truelove, Tim Valentine, Mike Whiting and Corrie Woodford

Quorum = 5

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Pages

### Information about this meeting

\*Members of the press and public can listen to this meeting live. Details of how to join the meeting will be added to the website by 21 March 2023.

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  - (d) Anyone unable to use the stairs should make themselves known during this agenda item.
2. Apologies for Absence
  3. Declarations of Interest

Councillors should not act or take decisions in order to gain financial or other material benefits for themselves, their families or friends.

The Chair will ask Members if they have any disclosable pecuniary interests (DPIs) or disclosable non-pecuniary interests (DNPIs) to declare in respect of items on the agenda. Members with a DPI in an item must leave the room for that item and may not participate in the debate or vote.

Aside from disclosable interests, where a fair-minded and informed observer would think there was a real possibility that a Member might be biased or predetermined on an item, the Member should declare this and leave the room while that item is considered.

Members who are in any doubt about interests, bias or predetermination should contact the monitoring officer for advice prior to the meeting.

4. Minutes

To approve the [Minutes](#) of the meeting held on 8 February 2023 (Minute Nos. 629 – 644) as a correct record.

### **Part A Report for Recommendation to Council**

- |    |   |        |
|----|---|--------|
| 5. | Boughton and Dunkirk Neighbourhood Plan: Referendum results and formal adoption | 5 - 88 |
|----|---|--------|

### **Part B Reports for Decision by the Policy and Resources Committee**

- |    |  |              |
|----|--|--------------|
| 6. | Risk Update Report   | 89 - 106     |
| 7. | Q3 Budget Monitoring   | 107 -<br>116 |
| 8. | Domestic Abuse Policy Adoption   | 117 -<br>136 |
| 9. | Revisions to the Covert Surveillance and Access to Communications Data Policy and Guidance Notes | 137 -<br>166 |

10.	34 Hour Week	167 - 194
11.	Forward Decisions Plan	195 - 196
12.	Recommendations from the Planning and Transportation Policy Working Group held on 20 February 2023	197 - 226
13.	Recommendations from the Swale Joint Transportation Board meeting held on 27 February 2023	227 - 242

### **Issued on Tuesday, 14 March 2023**

The reports included in Part I of this agenda can be made available in **alternative formats**. For further information about this service, or to arrange for special facilities to be provided at the meeting, **please contact DEMOCRATIC SERVICES on 01795 417330**. To find out more about the work of the Committee, please visit [www.swale.gov.uk](http://www.swale.gov.uk)

**Chief Executive, Swale Borough Council,  
Swale House, East Street, Sittingbourne, Kent, ME10 3HT**